

2. Approval of Minutes—Board Meeting on August 26, 2026

Minutes

Greater Harris County 9-1-1 Emergency Network

Board of Managers Meeting

DATE August 26, 2026
TIME 1:12 P.M.
LOCATION Board Room of the Greater Harris County 9-1-1 Emergency Network
 (GHC 9-1-1) at 10220 Fairbanks N. Houston Rd., Houston, Texas 77064.

IN ATTENDANCE

Board Members Russell Rau, Mark Denman, Vergil Ratliff, and legal counsel Shannon Flemming were present. Secretary Bill Anders and Board Member Shawn Thompson were absent. There were 23 people in attendance.

1. **Call to Order**— The meeting was called to order by the Chairman Russell Rau at 1:12 P.M. A quorum was present. Board Member Mark Denman led the U.S. and Texas Pledges of Allegiance.
2. **Approval of Minutes**—The minutes from the Board meeting on July 23, 2026, were approved with a motion by Board Member Denman, and seconded by Board Member Vergil Ratliff. The vote passed unanimously.
3. **Citizens Comments**— Dr. Felix Bradbury addressed the Board regarding an active shooter notification and routing application utilizing public safety data.
4. **Board Member Comments/Updates** – Chairman Rau expressed well wishes for Secretary Anders during his illness and absence.
5. **PSAP Comments/Updates** –No comments or updates to the Board of Managers from PSAP representatives.

TAKEN OUT OF ORDER

11. Transmittal of Annual Independent Audited Financial Statement – Year Ending December 31, 2025.

Item taken out of order and considered prior to Items 6 through 10.

Staff introduced Stephanie Harris of Crowe LLP, who presented GHC’s 2025 Independent Audit. Crowe issued an unmodified opinion and reported no significant concerns regarding GHC’s financial statements or federal grant compliance. The Board reviewed investment practices, pension funding, and audit rotation policies.

12. Action Item: Discussion, Consideration and Possible Approval of Title Change to the Executive Director Position.

The Board approved the title change from Interim Executive Director to Executive Director for Mr.

Tino Fonseca. Board Member Denman made the motion, seconded by Chairman Rau, vote passed unanimously.

- 13. Action Item: Discussion, Consideration, and Possible Approval of the Proposed Fee Schedule for Call Centers Handling Out-of-District Calls.** The Board approved the proposed fee schedule for call centers handling out-of-district calls in accordance with the PSAP Provisioning Policy approved by the Board December 2022. Board Member Denman made the motion, seconded by Board Member Ratliff, vote passed unanimously.
- 14. Action Item: Consideration and Possible Approval of Continuing to Utilize the Legal Services of Thompson & Horton.** The Board approved the Executive Director to continue utilizing the legal services of Thompson & Horton for an amount not to exceed \$5,000. The Staff is required to request Board approval for services of more than \$5,000. Board Member Ratliff made the motion, seconded by Board Member Denman, vote passed unanimously.
- 15. Item: Budget Workshop – Discussion of Proposed Budget for the Year 2027.** Budget 2027 was discussed. The Board discussed purchasing practices and various funding 9-1-1 service fee scenarios.
- 16. Action Item: Discussion, Consideration and Possible Approval of 2027 Salary Merit Budget.** The Board approved a 3.5% merit increase to be included in the 2027 annual salary budget. Board Member Denman made the motion, seconded by Board Member Ratliff, vote passed unanimously.
- 17. Action Item: Discussion, Consideration and Possible Approval of the 911 Emergency Service Fee Rates on Non-Wireless Connections for 2027.** The Board directed staff to include Option E (increases the non-wireless fee to \$1.50 per month per residential line and \$2.50 per month per business line) in the proposed 2027 Budget that will be presented for final approval at the September 2026 Board Meeting. Board Member Denman made the motion, seconded by Board Member Ratliff, vote passed unanimously.

RETURN TO REGULAR AGENDA ORDER

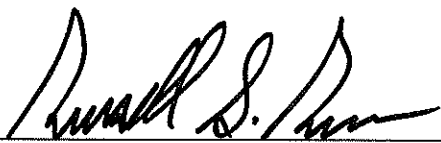
- 6. Executive Director Report** – Mr. Tino Fonseca, Executive Director, presented the General Updates report. Topics discussed included legislative planning activity update, industry association leadership transitions, Mr. Mike Hayes reappointment to the FCC's CSRIC (Communications Security, Reliability, and Interoperability Council) Working Group, development of an updated employee grievance policy, and employee recognition and service award program planning.

Mrs. Justena Kelly, Community Outreach Specialist, presented the Community Outreach Report, which included updates on community outreach activities, social media performance, recruitment campaign metrics, website analytics, and public education initiatives.
- 7. Fiscal Division Report** - Mr. Richard Corbitt, Fiscal Officer, presented the financial report, including cash and investments, budget performance, staffing costs, and investment activity.
- 8. 9-1-1 Services Division Report**— Mr. Roger Hauck, 9-1-1 Services Division Officer, presented the 9-1-1 Services Division Report, which included PSAP statistics, and call center service level metrics.

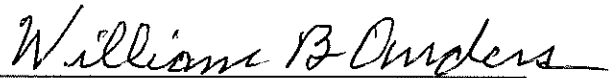
Mrs. Mindi Bartee, PSAP Training Manager, presented the PSAP training activities for the month of July.

In the additional updates section of the 9-1-1 Services Division, Mr. Hauck and Mrs. Bartee reported on enterprise call volumes, text-to-911 growth, training activities, telecommunicator awards, PSAP performance metrics, and implementation of the single-point location display enhancement ("single dot").

9. **Operations Division (Ops) Report** – Mr. Sam Mitchell, Operations Division Officer, presented the service ticket dashboard for July 2026.
10. **Information Technology (IT) Division Report**—Mr. Mike Hayes, IT Division Officer, presented the Information Technology Division Report, including GIS activity, out-of-area call statistics, cybersecurity monitoring, managed detection and response metrics, and AI-related technology discussion.
18. **Executive Session** – No Executive Session was held.
19. **Announcements** – The next Board of Managers Meeting is scheduled for Wednesday, September 23, 2026, at 1:00 P.M.
20. **Emergency/ Supplemental Items** – No emergency or supplemental items were presented.
21. **Adjournment:** There being no further action, the meeting was adjourned at 4:51 P.M.



Russell S. Rau, Chairman



William B. Anders, Secretary