

City of Galena Park Police Department



Emergency Services Dispatcher / 911 Operator

The City of Galena Park Police Department is currently accepting applications for full-time Emergency Services Dispatcher positions. The hourly salary range is \$16.00 - \$17.59 per hour, DOQ.

Dispatchers direct calls for emergency and non-emergency services including Police/Fire/EMS and after-hours calls for other city departments.

Applicants must be available to work various shifts, including weekends and holidays as needed. Qualified applicants will be able to multitask and remain calm in stressful situations. Strong communication skills and clear diction are required. Required skills include: typing (35 wpm), operation of radio, telephone, computer, and related communications equipment. Bilingual skills (Spanish/English) are encouraged but not required. Preference will be given to applicants with Police Dispatch/911 Operator experience. Applicants must be able to meet all TCOLE licensing requirements for a Telecommunications Operator.

Applicants must be U.S. citizens, have a high school diploma or G.E.D, and a valid Texas Driver's License along with reliable transportation. No family violence, class A misdemeanor, or felony convictions; no class B misdemeanor convictions within the last ten (10) years; not ever been on court-ordered community supervision or probation for any criminal offense above the grade of a B misdemeanor; not been on court-ordered community supervision or probation for a B misdemeanor within the last ten (10) years from the date of the court order.

Those interested may pick up an application from the Galena Park Police Department, located at 2207 Clinton Drive, Galena Park, Texas 77547. This position will remain open until filled.

The selected applicants will be required to pass a drug screening test, medical examination, psychological and emotional examination, and a criminal background check.

No phone calls please.

The City of Galena Park is an Equal Opportunity Employer.